



Royal Berkshire
NHS Foundation Trust

Welcome to the Radiotherapy Planning Department

Information for patients and relatives

Berkshire Cancer Centre Radiotherapy Planning
Opening times: 8.30am-5.00pm Monday to Friday
Level 1 North Block, Royal Berkshire Hospital
Tel: 0118 322 7872

You have been asked to attend our Radiotherapy Planning Department at the Berkshire Cancer Centre in the Royal Berkshire Hospital in Reading.

This leaflet aims to provide you with information regarding the department and your appointment with us.

The purpose of Radiotherapy Planning

In the clinic today, you and your doctor agreed that you are going to have radiotherapy treatment for your cancer. In order for the radiotherapy treatment to be prepared, a planning appointment is required so that your treatment is ready for you on your first day of treatment.

What time to arrive

In the next few weeks you will be telephoned with an appointment date and time, you can write this information below. Please allow plenty of time to arrive on time for your appointment.

Date: _____

Time: _____

Where to go when you arrive



Map showing three routes into the Radiotherapy Department (green arrows showing route from multi-storey car park).

There are three routes that can be taken to get to the Radiotherapy Planning Department (see numbers 1, 2 and 3 on diagram above).

- 1 Enter the North Block main entrance on London Road, turn right and follow the **Radiotherapy Treatment Units** sign from there.
- 2 Enter the Berkshire Cancer Centre from the North Block car park, turn left, pass the tea bar on the right and continue straight ahead, following signs for **Radiotherapy Treatment Units**.
- 3 Enter the Berkshire Cancer Centre from Redlands Road, turn right and continue straight ahead, following signs for **Radiotherapy Treatment Units**.

On arrival

There is no reception desk in the Radiotherapy Planning waiting area. Please follow the signs as seen below:



This photograph shows the main Berkshire Cancer Centre waiting room. Signposts to Radiotherapy can be found on the back wall straight ahead of the Redlands Road entrance.

Refreshments

There is a small RVS shop selling hot and cold drinks and snacks available on the same level in the Berkshire Cancer Centre reception area. The League of Friends also have a café with seating area in the Conservatory off level 1 in Battle Block.

The hospital restaurant and café are at the end of South Block corridor on level 1.

Reporting for your appointment

When you arrive at the Berkshire Cancer Centre reception area (as above) please follow signs for **Radiotherapy Treatment Units**. Along the corridor, signs for **Radiotherapy Reception** will be displayed. Please use the signage to direct yourself from the main entrance to the Radiotherapy Reception area, as shown below.

Route to the main Radiotherapy Reception Area



Enter the Radiotherapy Department and follow the signage along the corridor as it changes from **Radiotherapy Treatment Units** to **Radiotherapy Reception**.



Please report to the main Radiotherapy Reception.



Take a seat in the treatment waiting area and wait to be called.

Medication

Please take your usual medication on the day of treatment and bring any regular medication that you might need with you, such as painkillers and insulin.

Radiotherapy Planning

At the end of your appointment, the radiographers will let you know the start date and time of your first radiotherapy treatment. When you arrive for your first treatment appointment you will check in at the same reception desk.

Notes

This document can be made available in other languages and formats upon request.

For more information about the Trust, visit our website at www.royalberkshire.nhs.uk

Royal Berkshire NHS Foundation Trust
London Road
Reading RG1 5AN
Tel: 0118 322 5111

BCC Radiotherapy Planning Department.
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